



**LIQUOR CONTROL BOARD FOR HARFORD COUNTY, MARYLAND**

16 North Main Street, Bel Air, MD 21014

410-638-3028 / 410-638-4970 (fax)

[www.hclcb.org](http://www.hclcb.org)



**RETAIL DELIVERY AUTHORITY APPLICATION**

Corporate/L.L.C. Name: \_\_\_\_\_

Trade Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

**To the Commissioners of the Liquor Control Board for Harford County, Maryland:**

Application is made by the undersigned licensee(s) under the provisions of the Alcoholic Beverages (AB) Article § 4-507(b) and § 4-503 of the Annotated Code of Maryland, and Board Rule 4:15, for authority to make retail delivery to a purchaser of alcoholic beverages under certain conditions.

**We/I understand the regulations outlined below and all other applicable Rules and Regulations of the Harford County Liquor Control Board.**

_____	_____	_____
(Print License Holder's Name)	(Signature of License Holder)	(Date)
_____	_____	_____
(Print License Holder's Name)	(Signature of License Holder)	(Date)
_____	_____	_____
(Print License Holder's Name)	(Signature of License Holder)	(Date)
_____	_____	_____
(Print License Holder's Name)	(Signature of License Holder)	(Date)

- *The retail licensee must complete and submit this application to obtain authority to make retail deliveries.*
- *The licensee must comply with any regulations promulgated by the Board pertaining to retail deliveries including, but not limited to:*
  - (1) *Delivery must be made by a person/employee 21 years of age or older and who holds a valid Alcohol Awareness Training certificate.*
  - (2) *Upon delivery, the license holder or employee of the license holder and the person receiving the delivery shall complete and sign a delivery receipt form provided by the Board.*
  - (3) *Delivery must be received and signed for by a person 21 years of age or older. Proper Identification is required.*
  - (4) *The license holder shall retain the completed delivery receipt for not less than 2 years after the date of delivery and shall make the form available for review upon request.*
  - (5) *The person making the delivery for a license holder shall refuse to deliver alcoholic beverages under certain circumstances (see BR 4:15(e)).*

<b>For Office Use Only:</b>	
<input type="checkbox"/> Received By HCLCB: _____	<input type="checkbox"/> Approved By HCLCB: _____
Date: _____	Hearing Date: _____
Initials: _____	Staff Initials: _____
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