

LIQUOR CONTROL BOARD FOR HARFORD COUNTY, MARYLAND
16 North Main Street, Bel Air, MD 21014

MEETING MINUTES

September 9, 2020

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CALL MEETING TO ORDER

Meeting was called to order by Chair Tilley. In attendance were Vice Chair Davis Kohl, Commissioners Merchant, Welch, and Majewski along with Board Counsel Amy K. Finneran and General Manager Scott Baker.

MINUTES

Motion was made and duly seconded to approve the minutes for August 12; the vote was unanimous.

ACCOUNTS PAYABLE

First Bankcard	Supplies	645.46
The Baltimore Sun	Prof. Books/Services	3.96
Harford Bank 09/09/2020	Withholding	3018.05
Comptroller of Maryland 09/09/2020	Withholding	925.11
Payroll 09/09/2020	Payroll	7966.79
It's PayDay 09/09/2020	Accounting	78.40
State Retirement 09/09/2020	Retirement	686.09
Kopin LLC	Rent	2590.00
Comcast	Telephone	208.20
Crystal Springs	Supplies	3.99
Interconnect Services	Telephone	154.50
Weyrich, Cronin & Sorra	Accounting	2,000.00
Scott Baker	Expense Reimbursement	56.99
Amy Finneran	Legal	2070.00

All parties that would be testifying were sworn in.

PERSONS SCHEDULED TO APPEAR

1) Saiamba Inc. T/A Cliff's Liquors - Transfer

Vishal Sharan, President, Saiamba, Inc. T/A Cliff's Liquors, 4725 Conowingo Road, Darlington, MD 21034, were present along with their attorney Joseph F. Snee, Jr., in connection with an Application for Transfer of this Class A – Beer, Wine & Liquor – On Sale Only License. Mr. Vashal holds 100% interest and will serve as the Responsible Operator. Mr. Snee advised that settlement will not occur within 30 days of this approval due to pending approval of an SBA loan. Motion was made and duly seconded to approve the special circumstance and grant an extension for settlement to November 6, 2020; the vote was unanimous. Motion was made and duly seconded to approve this transfer application; the vote was unanimous.

2) Kalpesh Patel, T/A Carsins Run Store – New License Final Approval

Kalpesh Patel, Sole Proprietor, Kalpesh Patel T/A Carsins Run Store, 3501 Churchville Road, Aberdeen, MD 21001 were in attendance along with their attorney Frank V. Boozer, Jr., in connection with final approval for this Class A1-BWL-Off Sale Only License. Tentative approval was issued by the Board on March 11, 2020. Motion was made and duly seconded to issue final approval for this application.

ADMINISTRATIVE BUSINESS

1) Weyrich, Cronin & Sorra – Karen Dojan to present audit

Karen Dojan, CPA, Principal at Weyrich, Cronin & Sorra, presented the 2019-2020 audit. In their opinion, the financial statements present fairly for the years ending April 2020 and 2019; there were no material misstatements in the financial statements that were presented, there were no material misstatements that were detected during their procedures, and the financial statements as they are currently presented are in conformity with generally accepted accounting principles. Governmental accounting standards are used for presentation. The Management Discussion and Analysis was presented. This provides an overview and analysis of the HCLCB's financial activities. Current assets decreased by \$242,000, however, Unearned revenue decreased almost \$214,000. This is due to the pandemic and license holders not rushing to pay the license fees prior to April 30. Indications are that the HCLCB's contribution to the State Retirement System will continue to increase. Operating revenues and expenses have remained fairly consistent, with the exception being the pension expense. No material weaknesses were detected, however, there is a significant deficiency in that the HCLCB relies on the auditor to draft the financial statements due to the magnitude of the statements and technical knowledge that is required for the Notes to Financial Statements. However, the HCLCB staff has put significant input into the audit, and the information has been reviewed, and the HCLCB staff is in agreement with the financial statements before they are released to the public. Accounting standards require that this be brought to the HCLCB's attention and is a common deficiency in small organizations.

This audit will be sent to the County Executive, Delegate Riley, and Senator Cassilly.

2) ADA Properties, L.L.C. T/A Burger Theory – Outside Service Area Application

ADA Properties, L.L.C. T/A Burger Theory, 1326 Policy Drive, Belcamp, MD 21017 has submitted an Outside Service Area Application. Motion was made and duly seconded to approve the application.

3) American Legion 39, Inc. T/A Harford Post 39 – Outside Event Application – 9/12/2020

American Legion 39, Inc. T/A Harford Post 39, 500 N. Hickory Avenue, Bel Air, MD 21014, has submitted an Outside Event Application to be used on September 12, 2020, for "Family Fun Day". Motion was made and duly seconded to approve the application.

4) American Legion 39, Inc. T/A Harford Post 39 – Outside Event Application – 10/09 through 10/11/2020

American Legion 39, Inc. T/A Harford Post 39, 500 N. Hickory Avenue, Bel Air, MD 21014, has submitted an Outside Event Application to be used October 9 through 11 for "Oktoberfest 2020". Motion was made and duly seconded to approve the application.

5) Sgt. Alfred B. Hilton Memorial Post No. 55, Inc. T/A Sgt. Alfred B. Hilton Memorial Post No. 55 – Outside Event Application – 10/03/2020

Sgt. Alfred B. Hilton Memorial Post No. 55, Inc. T/A Sgt. Alfred B. Hilton Memorial Post No. 55, 115 N. Bond Street, Bel Air, MD 21014, has submitted an Outside Event Application to be used on October 3, 2020, for "Jazz in the Parking Lot". Motion was made and duly seconded to approve the application.

6) Performance Budget

Performance budget for August 2020 indicates that 29% is spent.

PER DIEM BEER & WINE LICENSE TO BE APPROVED BY THE BOARD

1) Friends for Patrick Vincenti – Campaign Fundraiser – 09/17/2020

Issued to Patrick Vincenti and Michael Tarquini
On Behalf of Friends for Patrick Vincenti
Type of Event Annual Backyard BBQ
Date(s) of Event 9/17/2020
Location Description & Address Patrick Vincenti's Backyard
303 West Lane, Churchville
Outside Event? Yes
Rain Date N/A

Chair Tilley, Vice Chair Davis Kohl, and Commissioners Majewski and Welch disclosed that they have made a campaign donation and/or plan to attend this event. Motion was made and duly seconded to approve the application.

ADJOURNMENT

There being no further business, motion was made and duly seconded to adjourn the meeting.

Minutes from the Harford County Liquor Control Board Meeting on September 9, 2020, have been reviewed and approved by the following:

Walter A. Tilley III, Chair

James E. Welch, Commissioner

Sheryl Davis Kohl, Vice Chair

Frederic L. Merchant, Commissioner

Paul J. Majewski II, Commissioner